**HERIBERTO MORIN**

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**objective**

Previously had a Top Secret Security Clearance. Graduate from the University of Illinois at Chicago (UIC) with a BA in Criminal Law and Justice. Currently a Federal employee for the U.S. Department of Justice. Accomplished and honorably discharged as United States Marine Sergeant with over five years of active service. Proven Experience & Success in the Diplomatic Security Affairs and Operations at different U. S. Embassies around the world.

Security Clearance: U.S. Military Top Secret (Active)

Passport/Expiration:

Military Background: U.S. Marine Corps Embassy Security Guard

Years of Military Service: 6 Years – Honorable discharge

Years of Security Service: 6 Years

Max. Personnel Managed:

Highest Rank: Sergeant E-5

Weapons Qualification: [M16A2, M16A4](http://en.wikipedia.org/wiki/M16_rifle%20/%20M16%20rifle), M-9, [M4 Carbine](http://en.wikipedia.org/wiki/M4_carbine%20/%20M4%20carbine), [M2 .50 Caliber Machine Gun](http://en.wikipedia.org/wiki/M2_Browning_machine_gun%20/%20M2%20Browning%20machine%20gun), [M203](http://en.wikipedia.org/wiki/M203_grenade_launcher%20/%20M203%20grenade%20launcher), [M240G 7.62 mm](http://en.wikipedia.org/wiki/M240_machine_gun%20/%20M240%20machine%20gun), M67, [Mark 12](http://en.wikipedia.org/wiki/United_States_Navy_Mark_12_Mod_X_Special_Purpose_Rifle%20/%20United%20States%20Navy%20Mark%2012%20Mod%20X%20Special%20Purpose%20Rifle), AK-47, AT4, and M18A1

Emergency Medicine: Combat First Aid

Deployments: Lima, Peru (1) Kabul, Afghanistan (1) Moscow, Russia (1)

6 year period Assignments: Personnel Administration, Diplomatic Security, Personal Security Detail, Quick React Force, Force Protection & Operations

Employers: United States Marine Corps, U.S. Department of Justice: Executive Office for Immigration Review

**Security and Operations Training and Qualifications :**

**Certifications:**

 Marine Security Guard School 2006, Peacetime Hostage Detention training (Unclassified) 2006, Peacetime Hostage Detention training (Classified) 2006, Personnel Clerk School 2005, Marine Combat Training 2006, Marine Corps Recruit Training 2004.Squad leaders Course, Anti Terrorism Awareness/Training, Basic recruit training, Marine combat training, Personnel management training, Close Quarter Battle Tactics Techniques and Procedures, Combat First Aid**,** , Marine Corps Mixed Martial Arts, Sexual health training, Classified information non-disclosure training, Security training, Annual leadership training, Sexual assault prevention training , Alcohol and substance abuse prevention training, Injury Prevention Training, Helicopter evacuation training course, QRF, Level 1 Swim.

**Marine Corps Terrorism Courses:** Combating Terrorism, Counter Insurgency, Terrorist Western Methods

**Marine Corps Combat First Aid courses**: Airway, assessment, circulation, EMS Safety Techniques, First Aid, Human Body, Infants, and Injuries.

**Marine Corps Combat Skills courses**: Marine Corps CQB-Room Clearing, CQC1- OPD

**Marine Corps IED and VBIED courses**: ATF letter bomb, ATF Sec Planning, BDC Incidents, IED Reactions, IED and Convoy Operations, Explosively formed projectiles, IED Overviews, IED standoffs, IED Devices, Bio Toxic Weapons, Defensive Obstacles Construction and Countermeasures, Armor Personal Protection and Material handling, Combat Support Skills and Equipment, Strategies Tactics Resistance and Countermeasures, IED Awareness, Suicide Bomber, and VBIED Explosive devices

**Weapons:** [M16A2, M16A4](http://en.wikipedia.org/wiki/M16_rifle%20/%20M16%20rifle), M-9, [M4 Carbine](http://en.wikipedia.org/wiki/M4_carbine%20/%20M4%20carbine), [M2 .50 Caliber Machine Gun](http://en.wikipedia.org/wiki/M2_Browning_machine_gun%20/%20M2%20Browning%20machine%20gun), [M203](http://en.wikipedia.org/wiki/M203_grenade_launcher%20/%20M203%20grenade%20launcher), [M240G 7.62 mm](http://en.wikipedia.org/wiki/M240_machine_gun%20/%20M240%20machine%20gun), M67, [Mark 12](http://en.wikipedia.org/wiki/United_States_Navy_Mark_12_Mod_X_Special_Purpose_Rifle%20/%20United%20States%20Navy%20Mark%2012%20Mod%20X%20Special%20Purpose%20Rifle), AK-47.

**SELECTED ACCOMPLISHMENTS**

- Successful security for the Hon. President Barrack Obama during his visit to Cairo, Egypt in 2009.

- Proven success in security for the former Secretary of State and current Secretary of State.

- Proven success in providing security for the current President of the United States the Honorable Mr. Obama at

 the time of his run for presidency during his visit to Kabul, Afghanistan.

- Contributed to our detachment where we received the Detachment of the Year award.

- Responsible for over $120,000.00 of government and military supplies without fault.

- Responsible for a mission capable in the Operations of the Marine detachment.

- Successfully provided support to detachments that were under man.

- Provided successful protection of United States Classified Material around the world

- Effectively updated and managed over 20,000 service record books of Marines.

- Assisted in the outcome of a 97% efficiency rating for the personnel administration center in Camp Lejeune,

 NC.

**PROFESSIONAL EXPERIENCE**

U.S. DEPARTMENT OF JUSTICE: EXECUTIVE OFFICE FOR IMMIGRATION REVIEW (2014 – PRESENT)

Legal Assistant GS-0986-05/01

•Update Records of Proceedings for non-detained and detained individuals.

•Assist Immigration Judges in the courtroom during proceedings.

•Scan and File Records of Proceedings into cabinets.

•Answer phone calls and assist individuals with questions regarding immigration hearings.

•Provide assistance to Legal clerks and Immigration Judges.

U.S. MARINE CORPS 2004-2010

Marine Security Guard (Sergeant), Operations/Readiness Non-Commissioned Officer, Lima, Peru (April 2009-2010)

•Manage detachment operational readiness.

•Conduct training exercises at least three times a month in different possible scenarios.

•Issue weapons and protective gear to new incoming Marines.

•Motivate and teach new Marines proper Operational Plans of the detachment.

Marine Security Guard (Corporal, Sergeant), Supply Non-Commissioned Officer, Kabul, Afghanistan (April 2008-December 2008)

•Keep accountability for all military, state department and government property (over $120,000).

•Issue out detachment gear to new Marines.

•Request gear through Marine Corps Base Quantico, VA that is mission essential to our detachment.

Marine Security Guard (Corporal), Assistant Supply Non-Commissioned Officer, Moscow, Russia (March 2007-April 2008)

•Assist in the accountability of all military, state department and government property.

•Issue out detachment gear to new Marines.

Personnel Administration Clerk (Private First Class, Lance Corporal), Camp Lejeune, NC (February 2004-October 2005)

•Keep accountability and manage over 20,000 Marine Service Record Books.

•Audit Marine Service Record Books for a constant update on the Marines information.

•Apply awards to Marines Record Books as well as Marines information on the Marine Corps

Total Force System.

•Update marital status for Marines and apply payment entitlements that Marines rate.

•Fix all mistakes made by Marines in the Admin office and pick our efficiency rating back up.

**EDUCATION AND TRAINING**

•Six classes through American Intercontinental University Online

•One class through Capella University Online

•Graduated from University of Illinois at Chicago (BA in Criminal Law and Justice)

**VOLUNTEER WORK**

•Did volunteer work at different orphanages in Moscow, Russia; Kabul, Afghanistan; Lima, Peru.

•Spoke to students at elementary schools and high schools for Veterans Day.

**AWARDS**

Navy and Marine Corps Achievement Medal 2010, Afghanistan Campaign Medal 2008, Nato Medal-ISAF Afghanistan 2008, Certificate of Commendation 2008 and 2006, Good Conduct Medal 2007, Meritorious Mast 2006.